

Connecticut River Artisans Cooperative, Inc.
55 Main St. Essex, Ct 06426
860 767 5457 www.ctriverartisans.org

CONSIGNEE CONTRACT

I, _____, agree to be a consignee of CRAC for the purpose of selling my work at the Connecticut River Artisans Cooperative in Chester, CT. Sales Tag Initials _____

As a consignee of CRAC, I understand and accept the following:

This contract begins _____ at a fee of **\$185.00** (one hundred eighty five) ends on December 31 of the given year. Payment is due in January of the new year if both CRAC and the Consignee agree to renew this contract.

I can display up to _____ items at a time (to be determined, one approved container of items counts as one item) in the approved craft category, subject to the following conditions:

1. Consignee work must be accepted during the jury process and must meet the standards of craftsmanship applied to current or new member's work.
2. Work by members takes precedence over work of the same type by consignees.
3. CRAC may regulate the amount of consignee work that is on display at one time based on available space.
4. A written inventory stating description, item number and selling price must accompany all deliveries.
5. All items must have an attached sales tag with Consignee initials, item number and sales price.
6. All deliveries must be by appointment.
7. Number of items allowed will depend on the amount of space needed to display Consignee's work.
8. Consignee cannot display their work in any other business location in Essex.

The Connecticut River Artisans Cooperative, Inc. will deduct and **retain 40% (forty) commission** on sales.

At the end of this contract period, my work will be reviewed in terms of space, sales and meeting the quality of work expected of a consignee and at that time I may or may not be asked to renew the contract based on those criteria.

I will have no working hours assigned at the shop and I will not participate on any committee. I cannot vote on issues pending. I am not allowed to represent myself as being a member of CRAC but may state that I am a Consignee.

CRAC is responsible for collecting and paying sales tax collected and owed to the State of CT from the sale of my work.

In the event that either party to this contract cannot fulfill the terms of the said contract, The Board of Directors will resolve the matter. Their decision will be final.

The undersigned consignee hereby releases Connecticut River Artisans Cooperative, Inc., as well as any individual member or agent or employee of Connecticut River Artisans Cooperative, Inc. from any and all liability for personal injury or property loss, theft or damage which might occur for/from any reason. The undersigned waives any claim that it might have in the future on account of any damage or injury of any kind that may result. The undersigned recognizes that Connecticut River Artisans Cooperative, LLC bears no liability resulting from the sales of any item sold by or through Connecticut River Artisans Cooperative, Inc. Any questions please contact Peter Simoncini 860 536 7257 or pasimoncini@comcast.net Or Arline O'Brien 860 303 0472 (Leave a message) or middlemay4@gmail.com
There will be no refund of fee after 7 days from signing of contract.

Date: _____

Consignee Signature: _____ SS# _____

Address _____ Tele: _____ Cell _____

Email: _____ Web Site: _____

CONSIGNEE RULES AT CT RIVER ARTISANS COOP

To keep things running smoothly, to allow everyone sufficient display space, and to help ensure that you will be properly paid for any work sold, please follow these guidelines:

INVENTORY SHEET

An inventory sheet is required and must accompany delivery. Your inventory must be computer generated and in Excel if possible.

The sheet must list the item number, a brief description, the selling price, and have at least **2 empty columns**.

DELIVERY

Please call or email Arline or Peter in advance of a delivery.

Deliveries must be made no later than 4:00 pm.

At the time of delivery, the artist working will confirm that your inventory sheet matches the items being delivered, and will date and sign the inventory sheet.

Your work will be displayed by members in a timely manner. The consignees will not display their work.

ALLOWABLE WORK

You are allowed **ONE category**. **A second category is possible for an extra \$50 fee.**

Stay within the total number of pieces initially assigned and the category that was juried in.

Stay within the initial size of work that was juried in.

If you want to bring in more work or larger work, we will discuss it at our monthly meeting (second Wednesday of the month). Get details of the request to us before then.

Note that if we accept a very large piece, we may need to reduce the total number of pieces allowed.

PRICING

Price tags must be coded with a maximum of 3 initials, the inventory number, and a price. Example: GCP125 \$5.00. You will be assigned what initials to use.

No other letter or number codes are to be on the tags.

A brief description or information is allowed. Examples: Size, dishwasher/microwave safe, washing inst., sterling silver, measurements etc.

Tags must be attached so that the price is easily visible to customers: i.e., it is not necessary to remove or lift the item from the wall to find the price.

Your business card may be attached or used as a price tag.

RESTRICTIONS

When you place your work in Ct River Artisans Coop you agree not to sell your work in any other location in Essex.

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CONSIGNEE APPLICATION

Name _____ Date _____

Address _____

Telephone _____ Cell _____ Email _____

Medium _____ Web Site _____

Please describe the range of work you wish to sell _____

What is your approximate retail price range? _____ Please estimate
the number of pieces you hope to display _____

Will you need any special display requirements and/or can you provide any display
props? _____

How did you hear about the Artisans? _____

Jurying usually takes place at the monthly meeting, the second Wednesday of the month.
Please submit at least 3 – 5 pieces of your work or more and also photographs, if you
choose. Each item must be labeled and priced. If they are not priced they will not be
juried. Please include a written description of the artistic process.

If you are not accepted, we will tell you within 7 days and tell you why we declined your
artwork. The jury process is based on: Salability, Craftsmanship, work in direct
competition with artwork already in the cooperative? Does the work suit the needs and
concept of the cooperative? Your work must be collected within 7 days of your
notification or we forfeit responsibility for the items and they become the property of the
cooperative.

If you have any questions, call or email :
Peter Simoncini 860 536 7257 pasimoncini@comcast.net or
Arline O'Brien 860 303 0472 middlemay4@gmail.com